



Kenaitze Indian Tribe
Education and Career Development

P.O. Box 988 Kenai, AK 99611

Phone: 907.335.7607

education@kenaitze.org www.kenaitze.org

Job Training Scholarship Application

Kahtnuht'ana Dena'ina Values

Education: Passing down cultural knowledge and traditions and supporting formal education

Dear Applicant:

The Training program is designed to help the client receive skills needed to gain or advance in employment. The purpose of the program is to assist those persons who apply for funding to gain the financial assistance needed for completing their training program through our program as well as other scholarships and grant programs to provide a complete training program for the client.

Eligibility for the program requires that the applicant be a member of a Federally Recognized Tribe, Band or Nation or group that is eligible to receive services provided by the United States to Indians because of their status. Members of other tribes will be required to prove denial of services from their own tribe. Funding for this program is limited to 24 months or 36 months for students pursuing nursing career. Client must be unemployed, underemployed or pursuing a career upgrade.

Application Deadlines

March 31 June 30 September 30 December 1

Applications must be received via mail, email or in person by the dates listed below. If dates fall on a weekend or holiday, applications must be received by the following business day.

Required Documents:

Please provide copies of the documentation listed below. If copies of the documentation are not submitted with this application or the application is incomplete, **your application will not be processed.**

- Application form **completely filled out and signed**
 - Signed Job Training Program Agreement
 - Authorization for Release of Information
 - Budget Forecast form sent to school financial department ***if applies***
 - Grade/Report Release Authorization ***if applies***
- Verification of Indian Ancestry (CIB or Tribal Card)
- Letter of denial of services from own tribe ***(applies to non-Kenaitze Tribal members only)***
- Proof of selective service enrollment (for eligible males)
- State Drivers License/State ID
- Letter of Acceptance to college/training facility you are attending
- Provide Proof of Enrollment
- Goals and Education Plan Document
- Complete the FAFSA Application, only if you are attending College for 2 year degree
- Social Security Card or Birth Certificate; if you need a new card or birth certificate you can find applications
- Official transcripts of high school or previous year of college
- Picture of yourself



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Job Training Application

Application Deadline: Please indicate the deadline you are applying for:

March 31 ___ June 30 ___ September 30 ___ December 1 ___

General Information:

Email Address: _____

Contact Phone Number while at school: _____

Last Name	First Name	M.I.	Gender M___ F___
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Address	City	State	Zip
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Native Corporation	Native Tribe	SSN	DOB
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Marital Status Single___ Married___ Divorced___ Separated___	Phone Number
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Previous Education:

Highest grade of school completed: 8th___ 9th___ 10th___ 11th___ 12th___

High School Name	Years Attended From___ to___	Graduation Date
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High School Address	City	State	Zip
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Please list all educational institutions: Colleges/Universities/Trade Schools you have attended:

Highest level of college completed: None ___ Trade School ___ Certificate___ AA/AAS___ BA/BS___ M.A.___ PhD.___

College/University Name	Years Attended
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College/University Address	City	State	Zip
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College/University Name	Years Attended
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College/University Address	City	State	Zip
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Training:

Are you a current Student? Y___ N___

Have you had previous Training? Y___ N___

Type of training desired: _____

Training location desired:			
Institution Address	City	State	Zip
Date School Begins: _____	Length of training: _____	Beginning Date: _____	End Date: _____
Do you have any physical limitation that would interfere with your training? Y___ N___ If yes, please explain. _____			
Have you applied for admissions? Y___ N___		Have you been accepted for admissions? Y___ N___	

Have you addressed the following needs while in school?

Housing Y___ N___

Childcare Y___ N___ N/A___

Living Expenses Y___ N___

Travel Y___ N___

Medical needs Y___ N___

Bills Y___ N___

If you plan to pay these, explain how: _____

Please answer the following questions:

Are you a veteran? Y___ N___

Have you ever been convicted of a felony? Y___ N___

Do you have a valid Driver's license? Y___ N___ Own a car? Y___ N___

Please list the scholarships or financial aid you've applied for:

Name of Scholarship	Amount Applied For	Amount Awarded



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*******This section should be completed by the school Financial Aide Officer*******

Student's Name _____

Forecast for term beginning: _____ **and ending:** _____

Anticipated Resources

Anticipated Expenses

Native Corporation Scholarships	\$	Tuition	\$
Other Scholarships	\$	Fees	\$
College/Univ. Scholarship	\$	Dorm room deposit	\$
SAI (student aid index)	\$	Rent	\$
Private Scholarship	\$	Board	\$
Salary/part-time employment	\$	Meals	\$
State Scholarship	\$	Books	\$
Social Security Administration	\$	Supplies	\$
Alaska Tuition Grant		Tools	\$
Workforce Investment	\$	Transportation (itemize)	
Other resources	\$		\$
Veterans Administration	\$		\$
Vocational Rehabilitation	\$		\$
			\$
		Total transportation expenses	\$
Federal Resources		Other expenses	\$
Federal Pell Grants	\$	TOTAL EXPENSES	\$
FSEOG	\$	Subtract TOTAL RESOURCES	\$
FWS	\$	TOTAL NEED from BIA	\$
Perkins Loans	\$		
Stafford Loans	\$		
SLS	\$		
TOTAL RESOURCES	\$		

Student Signature: _____ **Date:** _____

Parent Signature (Optional): _____ **Date:** _____

F.A. Officer Signature _____ **Date:** _____



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Job Training Agreement

Training Agreement

I hereby apply to attend the school indicated on this application and agree to follow all rules, regulations and attendance requirements of the school and to the best of my ability will satisfactorily complete the course which I selected.

I further agree that the funds issued me for training purposes by Kenaitze Indian Tribe or the Bureau of Indian Affairs will be secured or repayment will be made to the U.S. Government. I understand that if I am eligible for other training funds, student Basic Education Opportunity Grants (BEOG), etc., this will be included when computing my financial aid packet and I agree to use those funds for the purpose intended.

I am required to submit progress reports, grades and certifications as agreed upon in their Training Agreements and must maintain a GPA of 2.5. If I fail to meet the GPA requirement, or satisfactory progress, I will be required to complete a semester without funding and until my grades are satisfactory. I understand that continuing students who meet academic requirements will be given priority.

I understand I am obligated to talk with counselors at the education office at the Kenaitze Indian Tribe before dropping training or changing plans. The Education and Career Development Department must be kept informed of all changes in educational plans for continued eligibility. If there is an emergency, I will notify the KIT Department within 48 hours.

If I fail to complete my classes for any reason, I understand that I will be obligated to pay back to the Kenaitze Indian Tribe's Education and Career Development Department the amount that was paid on my behalf for the failed Program or semester. (Whichever applies to my program).

Notice and Payment of Award:

- Kenaitze Indian Tribe will notify applicants in writing within 30 days after all paperwork is submitted. Notification will specify the award amount.
- Payments of scholarships will be made to the financial aid office at the college or university the student is attending
- If a student does not enter, or drops from the institution, the institution shall refund all the remaining fund to the Kenaitze Indian Tribe.

Recommendations:

- All applicants must complete and submit a financial aid package to the Kenaitze Indian Tribe as soon as possible to enhance funding possibilities.
- All students must send or have the college/university send the grade transcripts as soon as possible after each term so as not to delay next term's funding.

I have read and agreed to the terms and conditions provided above.

Student Signature

Date